



Court Days Culture and Music Festival

Craft & Artisan Vendor Application

June 11, 2016 – 10:00 am to 4:00 pm

Name of Business/Organization: _____

Address: _____

Email Address: _____ Phone Number: _____

Food/Drink Items to be Sold: _____

The Court Days Event Committee will only cancel the program if extreme weather conditions warrant the cancellation. The decision will be made no later than the evening prior to the scheduled event. The announcement, if warranted, will be made by B99 radio and FaceBook.

*There is **NO RAIN DATE.***

Contractual Agreement

Vendor Agrees:

- To pay a \$40.00 registration fee. This fee is non-refundable and must be paid before a vendor can participate in the festival. A vendor is not considered registered until the fee is paid and the completed application form is received by the Community Partnership by **May 31, 2016.**
- To set up in the space identified by The Event Committee and break down all vendor equipment on the same day as the event. 12' x 12' space provided unless otherwise discussed. Vendor to provide own table/tent.

Vendor must be set up prior to 9:00 AM on event day or admittance to the festival may be denied. Upon event closing, entire space is to be cleaned and all trash carried away by vendor.

- To have proper health permits and licenses for serving of food at the event. To obtain permits, etc. contact the Franklin County Health Dept at 365 Pell Avenue, Rocky Mount, VA 484-0292, ext 207.
- To bring necessary power and light source--neither is provided for vendor by The Event Committee. **THERE IS NO ELECTRICAL SERVICE AVAILABLE.**

The Community Partnership agrees:

- To advertise the event via FaceBook, flyers, rack cards, local newspapers, local cable, radio, etc... The event will be held unless extreme weather forces cancellation. The decision will be made no later than mid-day on event day by The Event Committee. There is **NO RAIN DATE.**
- To officially start the event at 10:00 AM and continue until approximately 4:00 PM. Vendor must be set up prior to 9:00 AM on day of event.

Signature of Vendor Representative: _____ Date: _____

Signature of CPR Representative: _____ Date: _____

Court Day is scheduled for **June 11, 2016 (Saturday) from 10:00 am to 4:00 pm**

Vendor Contact: Linda Woods - (540) 365-6422

Organization: The Community Partnership for Revitalization

P.O. Box 184, Rocky Mount, VA 24151

(540) 420-8657 - director@historicrockymount.com

*Please return the completed form and fee to the above address by **May 31, 2016.***