

Court Days

Saturday June 8, 2019
Historic Downtown Rocky Mount

Event 10:00 AM – 3:00 PM
Vendor Set-Up Begins at 8:00 AM

Vendor Application

Business/Organization: _____
Contact Name: _____
Address: Street _____
City _____ State _____ Zip _____
Telephone: Mobile _____ Home _____
E-Mail _____
Items to be Sold: _____

Application Deadline is June 1, 2019
There is NO RAIN DATE and NO REFUNDS

Vendor understands and accepts all terms of VENDOR CONTRACTUAL AGREEMENT on attached page. Further, Vendor releases Community Partnership from all liability related to loss, damage or injury to persons or property in any manner arising out of performance of this agreement, whether resulting from negligence or not.

Signature of Vendor _____ Date _____

Signature of Community Partnership Representative

_____ Date _____

Please make check payable to Community Partnership

Mail completed application and check to:

Community Partnership
P.O. Box 184
Rocky Mount, VA 24151

For further information please contact Donna Wray at (540) 420-8391

Email - director@historicrockymount.com - Facebook/Community Partnership

Vendor Fees:

Food Vendor - \$40 Commercial - \$50
Craft/Retail - \$30 Community Affairs - \$0

Space #	Category	Fee	Date Paid
For Community Partnership Use Only			

Court Days

Historic Downtown Rocky Mount
Saturday June 8, 2019

Event 10:00 AM – 3:00 PM
Vendor Set-Up Begins at 8:00 AM

Please join us for the 5th annual Court Days celebration in Historic Downtown Rocky Mount. All activities will take place in the Farmer's Market area. Music and demonstrations are taking place the entire day. In addition, there will be a Kid's Zone with inflatables and games. Pie eating, hot dog and watermelon eating competitions are very popular. This year there will be a clogging competition and an Open Mic contest. We would love to have you as one of our food or craft vendors. This year we will have additional vendors for the 1st time ever Rummage Sale. Please see attached info for this.

Vendor Contractual Agreement

Vendor Agrees:

- Fee is non-refundable and must be paid before vendor can participate in the event. A vendor is not considered registered until the fee is paid and the completed application form is received by the Community Partnership.
- To set up in the space identified by Community Partnership and break down all vendor equipment on the same day as the event. At the close of the event, entire space is to be cleared and all trash removed by vendor. Vendor will be notified the week of the event of space location. A 12' X 12' space will be provided unless otherwise discussed. Vendor must provide own table/tent/chairs.
- Church street will close from Franklin Street to the drive thru at Union Bank at 7 am. You must be set up in your assigned space by 7:30 am or you may be denied admission. Once unloaded, vehicle must proceed to designated parking lot and display vendor pass. Defacement, exchange or alteration of vendor pass is prohibited.
- Food vendors are to have proper health permits and licenses for serving of food. To obtain permits or request information, please contact the Franklin County Health Department at (540) 484-0292 (located at 365 Pell Avenue). The Health Department will not accept applications after **May 30, 2019**.
- To bring necessary power and light source-neither is provided by Community Partnership. Generators must be approved prior to event. **NO ELECTRICITY PROVIDED!!**
- Vendor understands event will be held unless **EXTREME WEATHER** forces cancellation. Community Partnership will make the decision the morning of the Event. The announcement, if warranted, will be made by radio (B99) and social media.

Vendor will be responsible to check on event status via the above sources.

There is **No Rain Date** and **No Refunds!**

For Additional Information, please contact Donna Wray at (540) 420-8391
Email - director@historicrockymount.com – Facebook/Community Partnership