

**Court Days**  
 Saturday June 9, 2018  
 Historic Downtown Rocky Mount  
 3pm-9pm

**Vendor Application**

Business/Organization: \_\_\_\_\_  
 Contact Name : \_\_\_\_\_  
 Address: Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone: Mobile \_\_\_\_\_ Home \_\_\_\_\_  
 Items to be Sold: \_\_\_\_\_

**Application Deadline is June 1, 2018**  
**There is No Rain Date and No Refunds**

Vendor understands and accepts all terms of VENDOR CONTRACTUAL AGREEMANT on attached page. Further, Vendor releases Community Partnership from all liability related to loss, damage or injury to persons or property in any manner arising out of performance of this agreement, whether resulting from negligence or not.

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_

Signature of Community Partnership Representative \_\_\_\_\_ Date \_\_\_\_\_

Please make check payable to Community Partnership  
 Mail completed application and check to:

Community Partnership  
 P.O. Box 184  
 Rocky Mount, VA 24151

For further information please contact Donna Wray at (540) 420-8391  
 or Email [director@historicrockymount.com](mailto:director@historicrockymount.com)

**Vendor Fees:**

Food Vendor - \$40                      Commercial - \$50  
 Craft/Retail - \$30                      Community Affairs - \$0

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Space #                      Category                      Fee                      Date Paid

For Community Partnership Use Only

# Court Days

Historic Downtown Rocky Mount  
Saturday June 9, 2018  
3pm – 9pm

Please join us for the 4<sup>th</sup> annual Court Days celebration in Historic Downtown Rocky Mount. All activities will take place in the Farmer's Market/Harvester area. Franklin Street will be closed from Floyd Avenue to the Clock Tower at 2 pm. A stage will be set up in the street providing music from three bands. In addition, there will be a Kid's Zone with inflatables and games. Pie eating contest and the watermelon seed spitting contest are very popular with more competitions added this year. We would love to have you as one of our food or craft vendors.

## Vendor Contractual Agreement

Vendor Agrees:

- Fee is non-refundable and must be paid before vendor can participate in the event. A vendor is not considered registered until the fee is paid and the completed application form is received by the Community Partnership.
- To set up in the space identified by Community Partnership and break down all vendor equipment on the same day as the event. At the close of the event, entire space is to be cleared and all trash removed by vendor. Vendor will be notified the week of the event of space location. A 12' X 12' space will be provided unless otherwise discussed. Vendor must provide own table/tent/chairs.
- Franklin Street will close from Floyd Avenue to the Clock Tower at 2 pm. You must be set up in your assigned space by 3 pm or you may be denied admission. Once unloaded, vehicle must proceed to designated parking lot and display vendor pass. Defacement, exchange or alteration of vendor pass is prohibited.
- Food vendors are to have proper health permits and licenses for serving of food. To obtain permits or request information, please contact the Franklin County Health Department at (540) 484-0292 (located at 365 Pell Avenue). The Health Department will not accept applications after **May 30, 2018**.
- To bring necessary power and light source-neither is provided by Community Partnership. Generators must be approved prior to event. **NO ELECTRICITY PROVIDED!!**
- Vendor understands event will be held unless **EXTREME WEATHER** forces cancellation. Community Partnership will make the decision the morning of the Event. The announcement, if warranted, will be made by radio (B99) and social media. Vendor will be responsible to check on event status via the above sources.

There is **No Rain Date** and **No Refunds!**

For Additional Information, please contact Donna Wray at (540) 420-8391 or email at [director@historicrockymount.com](mailto:director@historicrockymount.com)